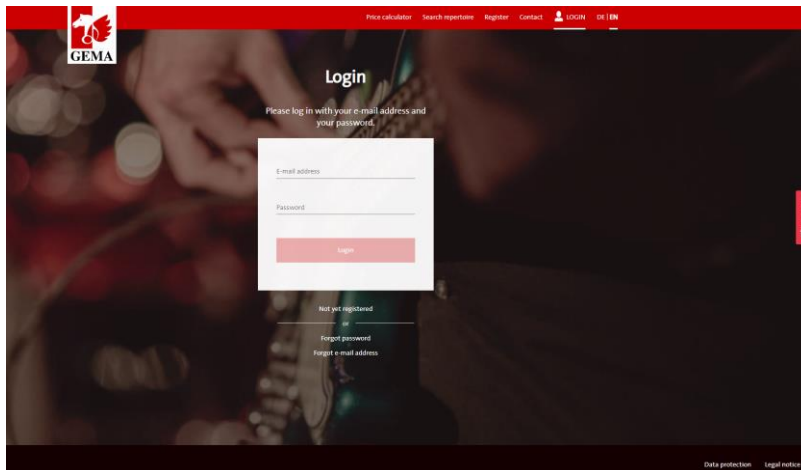


GEMA-Soundfile-Upload by music users for product advertising

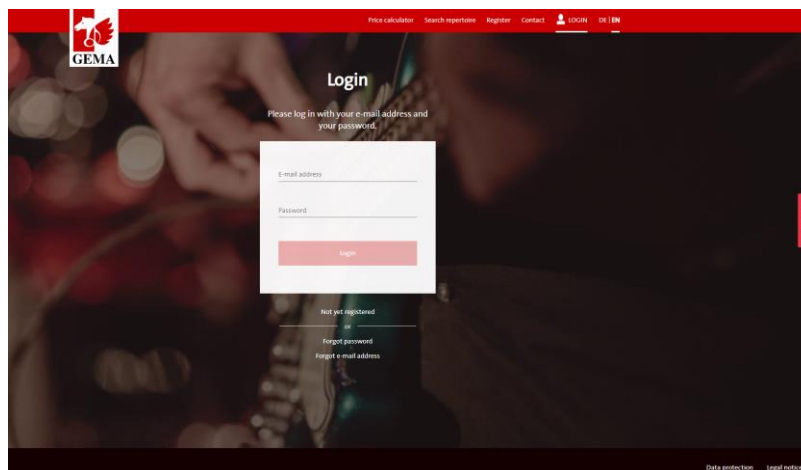


Entry to the GEMA Portal:

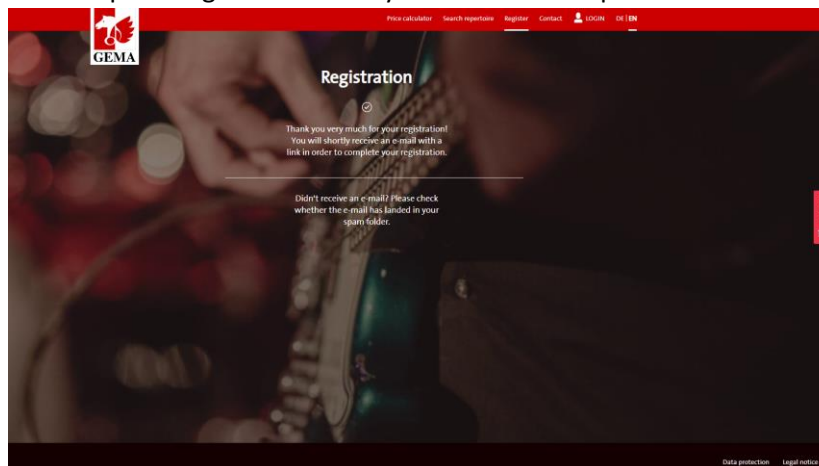
1. www.gema.de/portal/
Login (→4.)
or on your first visit select „**Not yet registered**“ (→2.)



2. Enter data and select the music user role

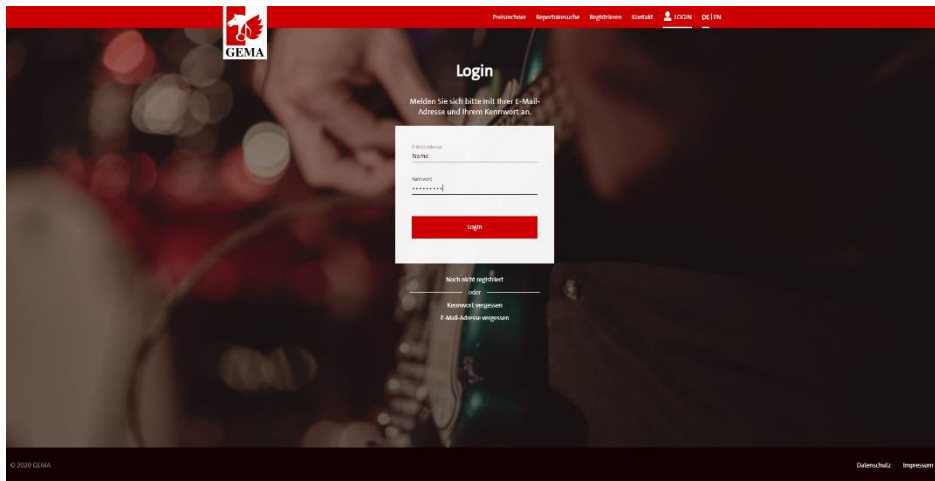


3. Complete registration: verify e-mail and send password

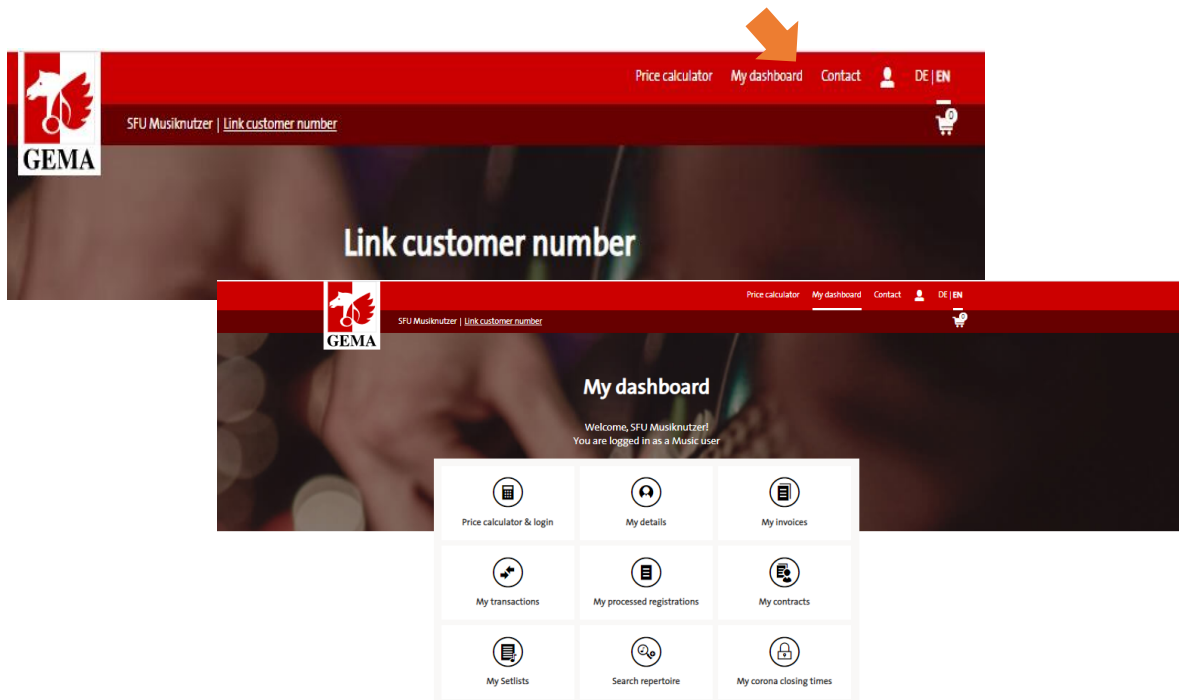




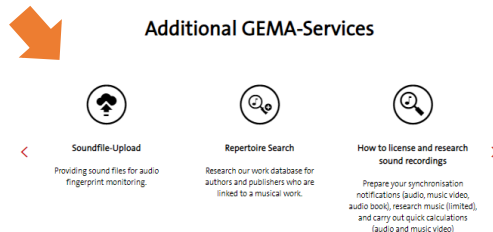
4. Login



5. Navigate to dashboard and select Soundfile-Upload

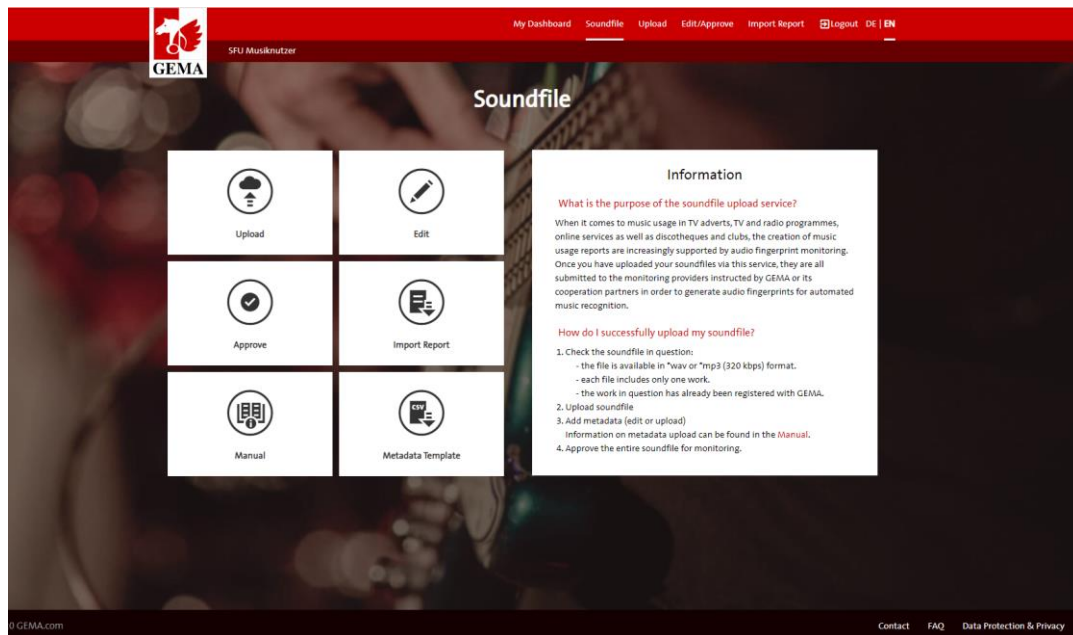


Additional GEMA-Services



If you have any questions to log in, please contact us at +49 (0) 30 58 9999 58

Quick guide to GEMA Soundfile Upload



Upload audio Files

formats : PCM-WAV File or MP3 (320 kbps)



Edit - add music meta data

Mandatory data:

- **title**
- **Author** (composer, if available lyricist and/ or arranger)
- **GEMA - work number**
If the authors of the music used are not represented by any collecting society worldwide, please enter 777777777-001 as GEMA work number.
- **Is this a commissioned composition?**
If it is a commissioned composition for advertising, select advertising.



Approve Soundfile for music recognition

Do you wish to get detailed information or do you have questions about GEMA Soundfile Upload?



[Manual](#)

or

werbung@gema.de